



# CertifHy Scheme

Subsidiary Document

## **Procedure 0.3** **Approval of Certification Body**

**Dissemination level: public**

**Last update: 2019-03-11**

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## Status of this document

This document, CertifHy-SD Procedure 0.3 Approval of Certification Body, is a subsidiary document to the ‘CertifHy Scheme’ of CertifHy.

In the event of conflict between the text of the CertifHy Scheme and the text of this document, the CertifHy Scheme shall always take precedence.

The CertifHy-SD Procedure 0.3 Approval of Certification Body document was formally approved by the CertifHy Steering Group on 11 March 2019.

The effective date of this CertifHy Scheme subsidiary document is 26 March 2019.

## Change history

Version	Date	Description
0.1	2018-02-13	Initial draft
0.2	2018-02-26	First working draft
0.3	2018-05-17	Working draft
0.4	2018-06-28	WG1 feedback following webinar
0.5	2019-01-15	Procedure cover and status streamlined
0.6	2019-02-18	‘approval’ => ‘accreditation’; ‘Competent Authority’ => ‘Approval Body’; Flowchart updated
0.7	2019-02-21	Logo, doc status, dissemination level
0.8	2019-03-04	CertifHy WG1 endorsed
1.0	11.03.2019	CertifHy Steering Group endorsed

# 1 Introduction

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## 1.1 General

CertifHy's mission is to advance and facilitate the production, procurement, and use of hydrogen fulfilling ambitious environmental criteria in order to protect the climate and improve the living conditions of humankind.

CertifHy wants to contribute to and promote an environmentally, socially and economically sustainable production of hydrogen in all uses including energy, mobility, chemical conversion, etc.

## 1.2 CertifHy

CertifHy is a European Certification Scheme for hydrogen fulfilling specific criteria that sets out statements and principles regarding the operation of the scheme. It covers the entire upstream supply chain to the production device exit gate at defined quality. The scheme is continuously reviewed and improved by means of a multi-stakeholder dialogue.

The core features of the scheme are openness, reliability, integrity, quality and transparency. Those values are the fundamentals of CertifHy's relationship with its Stakeholders.

The scheme is complemented by Procedure Documents, which further provide detailed descriptions of the procedures.

## 1.3 Purpose

The purpose of this document is to specify the procedure and minimum requirements for approved Certification Bodies in CertifHy.

This Procedure document "P0.3 Approval of Certification Body" is a subsidiary document to the CertifHy Scheme.

## 2 Definitions

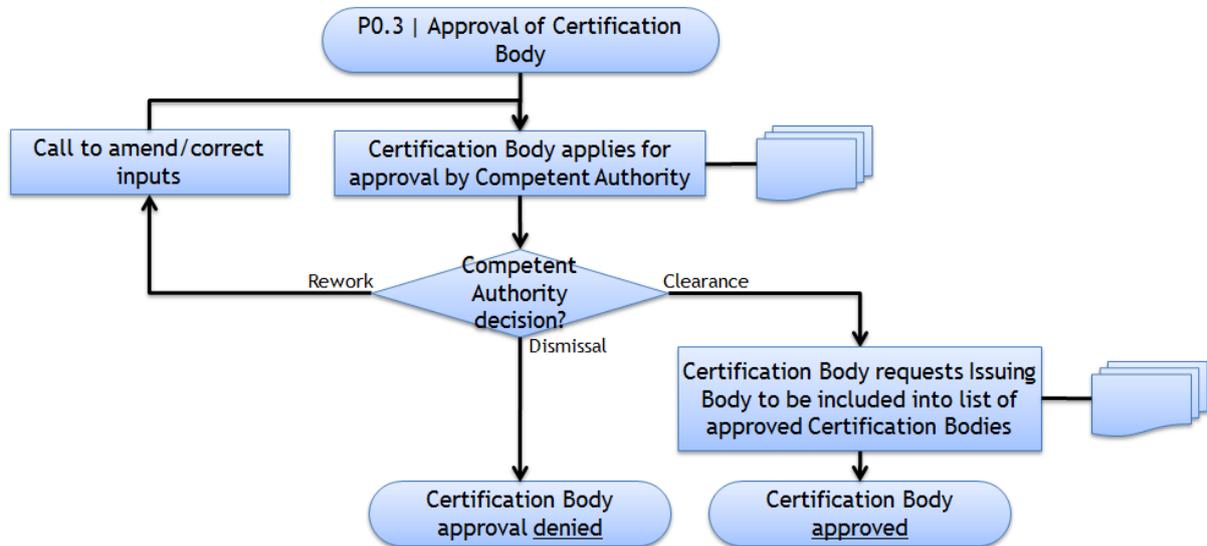
For a common understanding of the terminology used in the CertifHy documents, definitions and terms are outlined and explained in the CertifHy scheme section 5.

In case this document uses further terminologies not specified in section 5 of the scheme, they are explained in the table below.

Term	Definition

### 3 Procedure description

#### Process overview



Certification Bodies have to be approved with CertifHy prior to offer certification services to operators of Production Plants. For this, candidate Certification Bodies apply with the relevant Approval Body who will decide based on the information provided.

A detailed guideline of the procedure steps to complete the approval and become an approved Certification Body with CertifHy is provided in this document.

## 4 Procedure steps

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### Approval application by Certification Body

The candidate Certification Body applies to the CertifHy Competent Authority to become a CertifHy approved Certification Body. For this, the candidate Certification Body contacts the CertifHy Competent Authority that will provide a list of mandatory inputs and requirements. The candidate Certification Body submits respective information and evidence to the Competent Authority.

### Application review by Competent Authority

The Competent Authority will review the application in due course and decide to either

- (a) give clearance to the application; or
- (b) call for additional information or evidence to be provided by the candidate Certification Body for another review loop; or
- (c) dismiss the application for approval.

### Entry into list of approved Certification Bodies

Upon clearance of the application by the Competent Authority, the Certification Body will request the Issuing Body to be added to the list of CertifHy approved Certification Bodies.

Triggered by e.g. statistics, correction, complaint, sanctioning, etc. the Issuing Body may demand ad-hoc Audits of Certification Bodies (announced in advance or unannounced).